

YOUTH RECOGNITION PROGRAM



SITE APPLICATION

****Deadline: Submit to CAHEC by September 1****

SITE INFORMATION

Name of Apartment Community: _____
Street Address: _____
City, State, Zip: _____
Apt. Community Phone #: _____ Apt. Community Fax #: _____
Name of Person Completing Application: _____ Title/Position: _____

The program guidelines require that YRP sites designate a “Youth Recognition Program Coordinator”. This person, along with other CPC members and site management, agrees to the following responsibilities:

- Assign mentors to students (*one adult per three students, maximum*)
- Host the “kick-off” event
- Plan and conduct at least one fundraising event
- Plan and conduct a community service group project
- Attend a CPR certification (renewal) course
- Plan the year-end recognition trip
- Recruit adult chaperones for recognition trip (*one adult per three students, maximum*)
- Collect all progress assessment forms
- Submit trip plan, budget and final roster to CAHEC

YRP COORDINATOR CONTACT INFORMATION

Name of YRP Coordinator: _____ Title/Position: _____
Phone : _____ Fax: _____ Email: _____

SITE APPROVAL – *for property/site manager*

By signing below, I support my site’s participation in the Youth Recognition Program. I agree to oversee the implementation of the program in accordance with the Youth Recognition Program Guidelines.

Signature of Property/Site Manager

Date

Attach completed mentor and student applications to this document.

Complete and submit by September 1 to:

CAHEC
Attn: Community Programs Manager
7700 Falls of the Neuse Road
Suite 200
Raleigh, NC 27615