

Wellington Grove Apartments
2075 Carolina Park Avenue
Jacksonville, NC 28546
Telephone # 910-353-2411 Fax # 910-353-2415
wellington-grove@cmc-nc.com

September 21, 2018

Dear Resident of apartment _____ at Wellington Grove Apartments:

On behalf of the owners, staff and management of Wellington Grove Apartments, please accept our deepest regrets that this disaster has affected the Wellington Grove community so immensely.

As you can easily see, there has been significant damage done to Wellington Grove Apartments. Because of Hurricane Florence, all buildings experienced a tremendous amount of water intrusion which will require extensive restoration/re-construction. At the current time, we have no choice but to notify you that you must vacate your unit within 48 hours of receiving this notice.

Because of the extensive damage to the buildings and to your personal property, we ask that you remove any items of personal property you can salvage within the next 48 hours. Anything you do not wish to salvage can be left behind in your apartment and will be disposed of during the restoration/reconstruction process. **In order for this to happen YOU MUST SIGN the attached RELEASE OF CLAIM form and return it to the Onsite Manager no later than Monday 9/24/2018.**

To help ease the financial burden of this disaster, security deposits will be returned in full to all displaced residents, as will pre-paid prorated rent for September 14 - 30. These checks will be available 3 business days after you vacate and return the attached RELEASE OF CLAIM FORM and apartment/mailbox keys. For the time being, Wellington Grove onsite staff will be working out of the EMMERDALE APARTMENTS management office. EMMERDALE is the apartment community that connects to Wellington Grove (between buildings 4 & 5).

Once again, we are very sorry for the loss of your home. Please let us know if we can assist you in finding alternate housing.

Sincerely,

Kelly Barringer
VP Eastern Operations
Community Management Corporation

Keith Walker
CEO
East Carolina Community
Development Inc.

Professionally Managed by Community Management Corporation



Disposal Agreement/ Release of Claims

I/We _____ resided in building _____, unit number _____ prior to HURRICANE FLORENCE.

I / We have been given notice to remove our personal property from the unit.

As of _____(date), I /We have removed all items that we wish to retain. The remaining personal property in the unit may now be disposed of.

I/We release the landlord, Wellington Grove LLC, (owner) and its agents, employees and affiliated companies including the restoration and rebuild company and Community Management Corporation from any and all present and future claims relating to the personal property being damaged, lost, stolen , disposed of or destroyed.

This _____ day of _____ 2018

HOH Signature

Co-HEAD Signature

Forwarding Address: _____

Phone Number: _____

e-mail address: _____

